



INTRASOFT TECHNOLOGIES LIMITED

CIN: L24133MH1996PLC197857

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FAMILIARIZATION PROGRAMMES FOR INDEPENDENT DIRECTORS

Familiarization Programmes for Independent Directors

Preamble

The provisions of Regulation 25(7) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, mandates listed entities to organize familiarization program for the independent directors to familiarize with the company, their roles, rights, responsibilities, nature of the industry in which the company operates.

Purpose

The Program aims to provide insights of the Company to enable the Independent Directors to contribute significantly towards achieving goals set for the Company and to facilitate their active participation and taking decisions in various matters of the Company.

Overview of Familiarization Programmes – A continuing Education Process

- Overview of the Company;
- Committees of the Board and terms of reference of each of the Committees;
- Roles, Responsibilities and Duties of the Independent Directors under the Companies Act, 2013 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015;
- Company's strategy, business model, operations, Organization structure, financial performance of the Company, human resources, technology, quality, facilities and risk management and such other areas as may arise from time to time;
- Applicability of various laws, Rules, Regulations and Acts to the Company and status of compliances thereunder.
- Meeting of Independent Directors with the Chairman and Managing Director, the Whole-time Director and the Chief Financial Officer to understand the process and functioning of the Board. Providing of latest Annual Reports, the Company's Code of Conduct, Code of Conduct for Fair Disclosures and Practices for prevention of Insider Trading, a tentative schedule of the Board and Committee Meetings.

Attendees

All the Members of the Board and Key Managerial Personnel

The Details of Familiarization Programmes held:

<u>Date of Program</u>	<u>Area Covered</u>
June 30, 2014	The E-Commerce Industry Business Strategy and Performance in the FY 2014 - 2015
	The Technology used by the Company
March 19, 2016	The E-Commerce Industry, Business Strategies and performance and Future Outlook
	Industry Updates / Regulatory updates
	The Technology Upgradations by the Company
	Internal Control Systems and its adequacy and Risks and their management

March 18, 2017	Updations on E-commerce Industry, Business Strategy and Performance and Future Outlook
	Industry Updates and Regulatory Updates
	The Technology Updations by the Company
March 14, 2022	Updation on E-Commerce Industry and Business in USA E-Commerce Industry, Business Strategy, Performance and Future Outlook
	Industry Updates, Regulatory Updates in India
	The Technology Updation, Market and Logistics Constraints during the Pandemic situation
June 28, 2024	Updation on E-Commerce Industry and Business in USA E-Commerce Industry, Business Strategy, Performance and Future Outlook
	Industry Updates, Regulatory Updates in India
	The Technology Updation, Market and Logistics Constraints during the Pandemic situation
August 13, 2024	Updation on E-Commerce Industry and Business in USA E-Commerce Industry, Business Strategy, Performance and Future Outlook
	Industry Updates, Regulatory Updates in India
	The Technology Updation, Market and Logistics Constraints during the Pandemic situation

Details of attendance of Independent Directors in Familiarization Sessions:

Sl. No.	Name of Independent Director	Number of the Sessions attended		Number of hours spent in the Sessions attended	
		In F.Y. 2024 - 2025	Cumulative till date	In F.Y. 2024 - 2025	Cumulative till date
1	Mr. Anil Agarwal	1	5	2	8
2	Mr. Rupinder Singh	1	5	2	8
3	Mrs. Savita Agarwal*	0	4	0	6
4	Mr. Ashish Arun	2	3	4	6
5	Mr. Aditya Pachisia	2	2	4	4
6	Ms. Roshni Kumari Gupta	2	2	4	4
7	Mr. Auggustus Singhal	1	1	2	2

* Mrs. Savita Agarwal ceased to be an Independent Director of the Company w.e.f. 28.06.2024